



## City Galleries: Call for Entries 2010- 2012

The Office of the Arts and Alexandria Commission for the Arts invite proposals from artists for exhibitions in the following gallery locations: **Durant Arts Center, Lee Center, Charles E. Beatley Jr. Central Library, Planning and Zoning Office, City Council Board Room, City Manager's Office, Mayor's Office, City Hall Employee Lounge, and Transportation and Environmental Services.** Proposals will be considered for exhibition in all galleries. All entries must be two-dimensional.

### A. Gallery Descriptions:

**Durant Arts Center**, 1605 Cameron Street. Conveniently located in the Upper King Street neighborhood of Old Town, the Durant Arts Center is Alexandria's premier multi-cultural center for the performing and visual arts. Proposals sought for exhibitions of 30 - 40 works.

**Lee Center**, 1108 Jefferson Street. The Lee Center houses the main offices of the Alexandria Department of Recreation, Parks and Cultural Activities and provides space for classes, activities, and performances. Proposals sought for exhibitions of 6 - 25 works.

**Charles E. Beatley Jr. Library**, 5005 Duke Street. Beatley is one of the largest libraries in Alexandria. Proposals sought for exhibitions of 10 - 20 works.

**City Council Board Room Gallery**, City Hall (second floor), 301 King Street. City Hall is an architectural and community cornerstone of Old Town Alexandria. The City Council Board Room is used for legislative meetings of City Council and occasionally for other meetings. Proposals sought for exhibitions of 6 -10 works.

**Mayor's Office, Conference Room**, City Hall (second floor), 301 King Street. Proposals sought for exhibitions of 6-10 works.

**City Manager's Office, Conference Room**, City Hall (third floor), 301 King Street. Proposals sought for exhibitions of 6 -10 works.

**Planning & Zoning Office**, City Hall (second floor), 301 King Street. Proposals sought for exhibitions of 10 - 15 works.

**Transportation and Environmental Services**, City Hall (fourth floor), 301 King Street. Proposals sought for exhibitions of 8-10 works.

**City Hall Employee Lounge**, City Hall (fifth floor), 301 King Street. Proposals sought for exhibitions of 8 -10 works.

**B. Exhibition Details:** Exhibitions will run six months. There is no exhibition theme and all two-dimensional media will be accepted. All work must be original; no giclee' reproductions will be accepted. Exhibit locations will depend on space and availability. All original works should be appropriately finished for display and/or hanging (i.e. matted, framed, and equipped with appropriate hanging hardware).

**C. Eligibility:** Individual artists, consortia of artists, and organizations who work and/or live in the City of Alexandria are eligible to apply.

**D. Entry Fee:** There is NO entry fee.

**E. Proposal Deadline:** All proposals (solo exhibition, consortium, or organization) must be received by Wednesday, November 10, 2010 at 5 PM.

**F. Entry procedures:** Send entries to:

Durant Arts Center  
ATTN: Call for Entries 2010-2012  
1605 Cameron Street  
Alexandria, VA 22314.

- Submitted proposals will be considered for exhibition in all galleries. Do not send separate proposals for each of the galleries. The Office of the Arts and the Alexandria Commission for the Arts reserve the right to combine submitted proposals as appropriate if a proposal does not include sufficient work for exhibition in a given gallery.

**Please submit the following:**

- A completed application form.
- A resume.
- A CD or a DVD with a maximum of 12 images representing your work. CD or DVD must be PC-compatible. Images should be numbered, and each should include the artist's name and the title of the work.
- No more than one page, attached to the application form, giving a brief description of the work to be considered for exhibition, an artist's statement, and a description of the artist(s), consortium, or organizations involved in the exhibition.

**G. Notification:** Initial selection will be based on proposals submitted. Final selection may require studio visits. Finalists will be notified by e-mail by Monday, November 22, 2010.

- All artists selected will be required to sign a Loan Agreement with the Office of the Arts and the Alexandria Commission for the Arts.

**H. Terms:** All artists/organizations are responsible for shipping/delivery, pick-up, preparation, and installation of works to be exhibited.

**I. Sale:** Work may be for sale or marked NFS (Not for Sale). If NFS, a value must be stated in the Loan Agreement form for insurance purposes. A 10 percent commission applies to all artwork sold. Artwork accepted for exhibit (not including duplicate works) may NOT be sold directly by artists or their representatives (including through their websites) for the duration of the exhibition.

**J. Information:** Information is available at <http://alexandriava.gov/arts> or [alexandriacommissionforthearts.org](http://alexandriacommissionforthearts.org). Contact the Office of the Arts at (703) 746-5588 or by e-mail at [aca@alexandriava.gov](mailto:aca@alexandriava.gov). In the subject line, please mention "Call for Entries 2010-2012."

**CALL FOR EXHIBITIONS, 2010-2012**  
**APPLICATION**  
**DEADLINE: 5 p.m., WEDNESDAY, NOVEMBER 10, 2010**

Name of Contact (Artist/Coordinator): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email \_\_\_\_\_

How many artists will be exhibiting? \_\_\_\_\_

Name of Artist: \_\_\_\_\_

(For multiple artists, please include a separate sheet listing the artists applying)

Number of pieces available for exhibition \_\_\_\_\_

Average size of pieces available for exhibition \_\_\_\_\_

Would you like to host a reception? \_\_\_\_\_

Please attach the following to your application form:

- Resume
- A CD or a DVD of images
- Brief description of exhibition as described in part **F.** of call description

**Notice of Waiver:**

**I (We) agree that the Office of the Arts and the Alexandria Commission for the Arts, the galleries in partnership with the Alexandria Commission for the Arts, and the City of Alexandria are not responsible for damage or loss of displayed works.**

Signature of Applicant(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

**Information:** Information can be found at <http://alexandriava.gov/arts> or [alexandriacommissionforthearts.org](http://alexandriacommissionforthearts.org). For further information contact the Office of the Arts at (703) 746-5588 or by e-mail at [aca@alexandria.va.gov](mailto:aca@alexandria.va.gov). In the subject line please mention Call for Exhibitions 2010-2012.

# Media Advisory

## City Galleries: Call for Entries 2010-2012

### News Highlights:

- “Call for Entries” sponsored by the Office of the Arts and Alexandria Commission for the Arts
- No Entry Fee, Digital Submissions Accepted
- Deadline for submissions November 10, 2010, 5 PM

### More information

- [www.alexandriacommissionforthearts.org](http://www.alexandriacommissionforthearts.org)
- [www.alexandriava.gov/arts](http://www.alexandriava.gov/arts)

The Office of the Arts and Alexandria Commission for the Arts seek artist proposals to exhibit their works in one of 12 galleries in the City. Proposals will be accepted from individual artists, consortia of artists, and organizations who work and/or live within the city of Alexandria from October 5 through November 10, 2010.

Exhibitions will run for six months. All works must be original and only two-dimensional works will be accepted. No entry fee required.

Materials to be submitted include: application, resume, artist’s statement, and CD or DVD of images. Complete submissions must be received by Wednesday, November 10. Selected artists will be notified by November 22, 2010.

The Arts Commission and Office of the Arts, a division of the Department of Recreation, Parks & Cultural Activities, promote and cultivate the arts in the City of Alexandria. For more information about the “call for entries,” visit their web sites at [www.alexandriacommissionforthearts.org](http://www.alexandriacommissionforthearts.org) and [www.alexandriava.gov/arts](http://www.alexandriava.gov/arts). For information on the City Galleries program, please contact Cheryl Anne Colton at 703.746.5565.